

# ISLE Open Educational Resources Organization Instructions

August 2, 2015



[Ilsharedlearning.org](http://Ilsharedlearning.org)

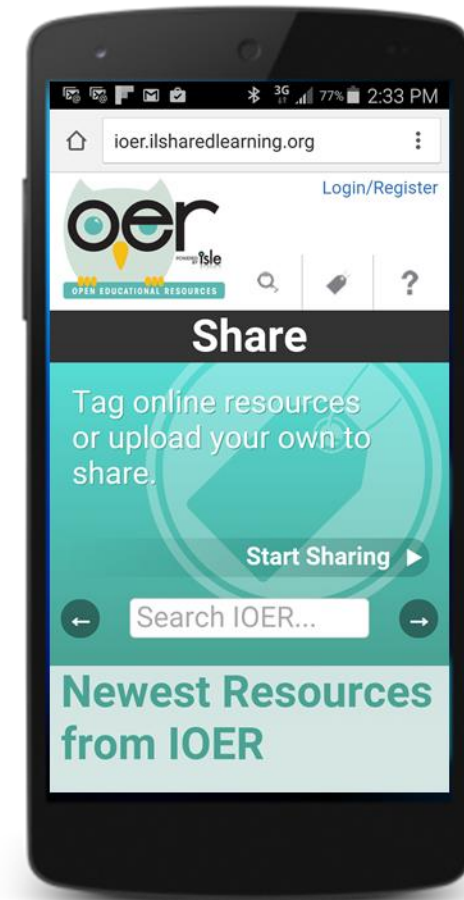


# IOER Overview

- Instructions for Organizations
  - Add/Update Organizations
  - Add/Update/Remove Members
  - Create and Curate Resources
    - Libraries
    - Learning Lists
    - Tag/Upload Resources



ilsharedlearning.org





# Organization Instructions

Organizations can use IOER to create, curate, and share career and educational resources. User roles, access levels, and public resource access can be determined by the organization:

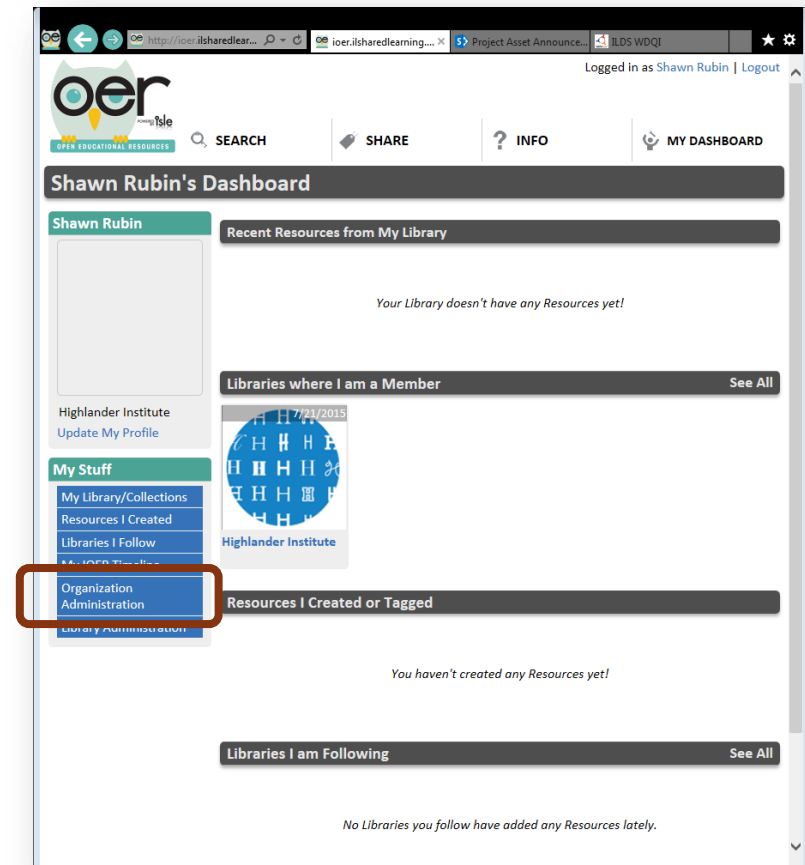
- The name of the organization and the staff member's email's domain part (e.g. @example) can be pre-loaded into the system to automatically relate staff to the organization.
- Organization staff identified as IOER administrators can invite people to act on behalf of the organization and see resources.
- A CSV file can also be uploaded by an organization to add large quantities of people to give them access.

For any of these options, people with administrator roles login and select



To add or remove members:

- Select  
Organization  
Administration





# Organization Instructions

The IOER is pre-loaded with many Illinois school districts but the system is not limited to school districts, to request an organization group for using IOER tools either:

Enter your request using the online contact form: <https://www2.illinoisworknet.com/Pages/Contact-Us.aspx>

Or email: [info@siuccwd.com](mailto:info@siuccwd.com)

Normal business hours, excluding holidays is 8:00 am – 4:30 PM CST, Monday- Friday.



# Organization Instructions

These instructions are for using IOER tools after your organization has been initially setup by the IOER team.



# Select, Update and Add Organizations

From the Search tab, select an organization.

- Organization administrators only see their organizations.

Search Organization Members

Search

Select an Org. Type

Is ISLE Member

☐ All Types

☐ Only Isle Members

☐ Only Non-Isle Members

Keyword

Search

Page Size: 25

Select	Organization	Org. Type	Is Isle Member	Address	Email Domain	Main Phone	Last Upd
Select	Freeport School District 145	K12 School Division	True	501 East South Street, Freeport, IL, 61032	fsd145.org	815-232-0201	7/9/7:42
Select	Friends of IOER	State Agency	True	2450 Foundation Dr, Springfield, IL, 62704			6/1710:2AM
Select	Gen George Patton SD 133	K12 School Division	True	13700 South Stewart Avenue, Riverdale, IL, district133.org 60827			7/9/7:39
Select	Health Science STEM Learning Exchange	Learning Exchange	True	601. S. Morgan 2628 University Hall, Chicago, IL, 60607		312-996-8820	7/2312:2PM
Select	Highlander Institute	Private Organization	False	65 Atlantic Avenue, Providence, RI, 02907	highlanderinstitute.org		7/2111:2AM
Select	Illini Central CUSD 189	K12 School Division	True	IL			9/194:55
	Illinois State Board of State			100 N. 1st Street		217-	10/4

Update the Organizations' description.

Highlander Institute

Search Organization Members

Details

Required fields are marked with a red border.

Organization Id 80

Is Active ☒ Yes ☐ No

Organization Highlander Institute

Organization Type Private Organization

Is ISLE Member ☐ Yes ☒ No

Email Domain highlanderinstitute.org

Web Site

Main Phone Ext.

Fax

Address 65 Atlantic Avenue

Address2

City Providence

State Rhode Island

Zipcode 02907

History

Save New Record



# Select, Remove, and Add Organization Members

From the Members tab, select members to update their email, member type, and organization role.

Highlander Institute

Search Organization **Members**

**Import People** **Add New User** **Add Existing User**

Member Type:

Keyword:

**Search**

Page Size: 25

Select	Remove	Id	First Name	Last Name	Org. Member Type	Last Updated	Added
<a href="#">Select</a>	<a href="#">Remove</a>	56	Jerome	Grimmer	Administration	7/21/2015	7/21/2015
<a href="#">Select</a>	<a href="#">Remove</a>	2063	Shawn	Rubin	Administration	7/21/2015	7/21/2015

Select a member type and all roles that apply.

Highlander Institute

Search Organization **Members**

**Back to Search**

Account:

UserId: 2063

First Name:

Last Name:

Email:

Confirm Email:

Member Type:

- ☐ Administration
- ☒ Employee
- ☐ Student
- ☐ Contractor

You may optionally assign organization roles for this person. If applicable, select one or more roles to be assigned to this person.

- ☒ Administrator
- ☒ Content Administrator
- ☒ Library Administrator
- ☒ Account Administrator
- ☒ Content Curator

**Save** **Add New User**



# Member Types and Roles

Member Types	Roles
Administration – Staff with schools or other organizations responsible for oversight of teachers or other staff and their students or customers.	Administration – Full control to determine organization membership and related libraries and learning lists. This is the highest level of access.
Employee – Teachers or other staff at schools or other organizations.	Content Administrator – Full control of resources including libraries and learning lists.
Student – Learners or customers of the organization.	Library Administrator – Manages libraries.
Contractor – External staffing that may have different email address than organization staff but need access via any or all roles.	Account Administrator - Manage accounts for the organization.
	Content Curator - Can contribute resources but with limited permissions to edit and delete.





# Libraries

Libraries are the best way to share and organize educational resources in collections. Organizations can have private libraries for staff only and public libraries for students and parents/guardians.

- Anyone can open a personal library and make it public or private.
- Organizations, such as schools, can have multiple libraries that are public or private.
- Public libraries can be searched and seen by all users.
- Private libraries can include selected members and is only seen by members.
- Libraries can have collections for further cataloging resources.
- Any library can be copy/pasted into other websites for seamless access. The library widget works much like embedding YouTube videos.



# Libraries

See all public libraries and your private libraries.

oer  
OPEN EDUCATIONAL RESOURCES

SEARCH

SHARE

INFO

MY DASHBOARD

Logged in as Jeanne Kitchens | Logout

ADMIN

Learning Lists

Build a curriculum, a course, or an entire

gooru Resources (beta)

Browse Learning Lists

Search IOER...

Newest Resources from libraries I follow

Illinois Incubators-Workspaces-Tech Park

File: The Plan: A Step-by-Step Business Plan Workbook

File: Business Startup Feasibility Checklist

Allowance and Tips

Just for you: Parents

Latest posts from the IOER Community

Jeanne Kitchens

#IOER pulls together a wealth of career and education resources including digital libraries that have made their collections of images and documents available with #CreativeCommons attribution licenses. The Walters Art Museum is one of the thousands of

IOER Libraries Search

Filters...

Date Range

Resource(s) added to the Library in:

The last 7 Days

The last 30 Days

The last 6 Months

The last Year

Any timeframe

Library Type

Show:

Organization Libraries

User Libraries

Privacy

Show:

All Libraries

All Public Libraries

Only Libraries I'm a member of

Clear Filters

Reset Search

Search for Libraries...

Search for Libraries

Search for Collections

Most Resources First

Found 19 results.

Illinois workNet

Organization: Illinois workNet

Library of resources for Illinois workNet

ILLINOIS workNet®

Collections in this Library:

Connect

Employers

Explore

Jobs

Jobs

Financial Literacy for Education Success

Organization: P-20 Finance

Where ever you are in your life your money matters. Connect to resources and tools you can trust to learn, advise and teach financial literacy.

Collections in this Library:

1. Basic (Elementary)

2. Intermediate (Middle School)

3. Advanced (High School)

4. College & Career (Postsecondary)

Discover Manufacturing Library

Organization: Manufacturing STEM Learning Exchange

IOER STEM Learning Exchange Manufacturing Resources

Collections in this Library:

Community Colleges with Manufacturing Programs

Manufacturing Adult Education Curriculum

Manufacturing Postsecondary Curriculum

Manufacturing: K-12 Curriculum



# Libraries

## Share & Follow Libraries:

- Copy/paste embed code snippet.
- Follow and receive daily or weekly updates when resources are added to the library or follow only with the timeline.

Library: Energy Learning Exchange Library

Share this Library:  
<http://ioer.ilsharedlearning.org/Libraries/Library.aspx?id=213>

Embed this Library:  
Select up to 10 publicly-available collections, listed below. Up to 10 of the most recent resources from each will be displayed.  
<iframe src="http://ioer.ilsharedlearning.org/Widgets/Library?library=213&collections="></iframe>

Follow this Library:  
Follow with weekly email updates

Filters Start typing here to search...

Standards Relevance Show 20 Items List View

Found 127 Resources

Page: 1 2 3 5 7

**Get into STEM**  
Actions...  
Compiled by the Center for Energy Workforce Development Donated by the WIN Chapter at Oak Ridge National Lab, Tennessee  
[cewd.org](http://cewd.org)

**Virtual Power Plant Tours**  
Actions...  
MidAmerican Energy Company operates four different power producing plants. Our virtual tours show you how coal-fueled plants, wind farms, hydroelectric plants and combustion-fueled plants operate.  
[www.youtube.com](http://www.youtube.com)

Mathematics  
Science  
Technology  
Grade 1  
Grade 2  
Grade 3  
Grade 4  
Grade 5  
Grade 6  
Grade 7

Career Development  
Science  
Technology  
Adult Education  
Grade 6  
Grade 8  
Grades 11-12  
Grades 9-10  
Postsecondary  
Technical



# Libraries

Like and Comment.

The screenshot shows the 'Energy Learning Exchange Library' interface. The 'Comments' tab is highlighted in the top navigation bar. Below the navigation bar, there are collections for 'Bright Ideas', 'Careers In Energy', 'ELE Partners', 'ELE Powered Curriculum!', and 'Profe Deve'. The 'Comments on Energy Learning Exchange Library' section shows 'No Comments Yet!' with a 'Submit' button and a 'Show/Hide More Comments' link. Below this is a search bar with the text 'Start typing here to search...' and a 'Filters' button. The search results show 'Found 127 Resources' and a list of resources including 'Get into STEM', 'Virtual Power Plant Tours', and 'MidAmerican Energy Hydroelectric Power Plant Virtual Tour'. Each resource has a list of actions and a 'Created' date.

Request to become a member with permissions to curate.

The screenshot shows the 'Energy Learning Exchange Library' interface. The 'Join This Library' tab is highlighted in the top navigation bar. Below the navigation bar, there are collections for 'Bright Ideas', 'Careers In Energy', 'ELE Partners', 'ELE Powered Curriculum!', and 'Profe Deve'. The 'Become a Member of this Library' section explains that library members have access to add, move, and remove resources and collections within the library, at the discretion of library admin(s). It also states that to join this library, a brief message to the library administrator(s) describing why you want to join should be sent. A 'Send Request' button is visible. Below this is a search bar with the text 'Start typing here to search...' and a 'Filters' button. The search results show 'Found 127 Resources' and a list of resources including 'Get into STEM', 'Virtual Power Plant Tours', and 'MidAmerican Energy Hydroelectric Power Plant Virtual Tour'. Each resource has a list of actions and a 'Created' date.



# Libraries

See usage statistics.

The screenshot shows the 'Health Sciences' library page. At the top, there's a navigation bar with tabs: Details, Share & Follow, Comments, Settings, Add Resources, and Activity (highlighted with a red box). Below the navigation bar, there's a section for 'Collections for this Library' with thumbnails for 'All HSL-Tagged Resources Library', 'Career Information', 'Health Science Curriculum', and 'Labor Market Information'. A date range filter is set to '1/1/2015 - 7/30/2015'. The main content area displays 'Found 65 Resources' and a list of items. Two items are visible: 'DAQRI Anatomy 4D' and 'Career 911: Your Future Job in Medicine'. Each item has a description, a 'More' link, and a 'Created' date.

See widget samples in the sites' footer.

The screenshot shows the 'IOER Widgets' section. On the left, there's a 'Browse Widgets' list with items like 'Guidance', 'IOER Basic Search', 'IOER Full Search', 'IOER Standards Browser', 'IOER Library/Collections', 'IOER Learning List Explorer', 'Event Calendar (Career Clusters)', 'Event Calendar (Illinois workNet LWIA)', 'Illinois workNet Article Viewer', 'Illinois workNet Service Finder', 'Illinois workNet Related Resources', and 'Illinois workNet Pathways Career Explorer'. On the right, there's a 'Sample:' section showing a 'Collection: User Guides' widget. Below this, there's a 'Configure your own:' section with text: 'The Library and Collections widget configuration is Library-specific, so to setup a Library widget, please visit the desired Library and configure the widget from its Share tab.'





# Manage Libraries

All users manage libraries from their dashboard.

Login and select



**Jeanne Kitchens's Dashboard**

**Jeanne Kitchens**  
  
 SIUC CWD  
 Associate Director  
 Update My Profile

**Recent Resources from My Library**

7/30/2015 P21 Partnership for 21st Century Learning All Resources  
 7/22/2015 Illinois workNet Training Programs All Resources  
 7/22/2015 Gabyz All Resources  
 7/21/2015 Building the First Transcontinental All Resources  
 7/21/2015 Making Assessments Work: Supporting All Resources  
 7/21/2015 Making Work 3 All Resources

**Libraries where I am a Member** See All

4/22/2015 Abraham Lincoln  
 4/22/2015 Adult Education  
 7/18/2014 AGRICULTURE FOOD & NATURAL RESOURCES  
 1/29/2014 An Example of a Personal Library  
 7/24/2014 Calumet Public School District 132  
 DISCO MANU

**Resources I Created or Tagged**

7/30/2015 Illinois Public Agenda for College and Resources | Published  
 7/30/2015 A STRONGER ILLINOIS through HIGHER Resources | Published  
 7/30/2015 College Changes Everything Resources | Published  
 7/30/2015 Illinois P-20 Council Resources | Published  
 7/30/2015 Illinois Community College Board Studies Resources | Published  
 7/30/2015 Read in Today's Resources

**Libraries I am Following** See All

7/28/2015 Adult Education  
 7/18/2014 AGRICULTURE FOOD & NATURAL RESOURCES  
 5/1/2013 Chelsea Jones  
 3/15/2013 DISCOVER MANUFACTURING  
 7/23/2014 ENERGY  
 7/23/2014 Energy Learning Exchange Library  
 7/23/2014 Erin Pa

**My Stuff**

- My Library/Collections
- Resources I Created
- Libraries I Follow
- My IOR Timeline
- Organization
- Administration**
- Library Administration

- Select an existing library
- Open new libraries
- Update libraries
- See and invite members
- Approve or reject resources

## Library Administration - Highlander Institute

**Show Page Content**

**Library**  
 Highlander Institute ( Organization )

Show All Org. Libraries  
 Show All User Libraries

**Library Options**

- New Library
- My Library Memberships
- Edit Library
- Library Members
- Library Invitations
- Approve/Reject Pending Resources

### Getting Started

The library administration page allows you to:

- Access any library which you created or for which you have edit privileges.
- **Library Memberships**
  - View all of your library memberships.
  - You can optionally remove yourself from a member library.
  - Note: If you remove yourself from a library where you do not have administrator privileges, you will not be able to restore your access/membership.
- **Send Library Invitations**
  - Invite other people to contribute to your library including your own user library, or any organization library for which you are an administrator.
  - The invitation can be sent to users with existing accounts, or to new users.
  - If an account does not exist, the system will create the initial account and send an email to notify the new user to activate the account.
  - If you have administrator privileges for your organization, you can also choose to add the invitee to your organization.
- **Manage your Library Members**
  - Manage your library members by assigning specific roles such as contributor, versus reader.
  - Handle requests to join your library.
  - The administrator(s) for a library will receive an email whenever a user submits a request to join the library. The email will contain a link to log the administrator into the system, display the library members view on the Library Administration page, and list all members with type of *Pending*.
  - Click on the Edit link next to the user's name, select a library role, and optionally select an organization role.
- **Approve Library Submissions**
  - Manage submissions to your library by contributors (who require approval), or others if the library has open submissions.
  - Approve entries or reject entries (with an optional reason)
- **Create Organization Libraries**
  - Create one or more organization libraries.
  - This function is only available if the current user has the necessary administrator roles for the organization.
- **Library Updates**
  - Update the properties for library (so you don't have to jump back to the library page to make quick updates).

### Next Steps

- Select a library from the dropdown list
- No libraries?
  - [Navigate to the Library page](#) and create your 'user' library.
  - Or, if you believe you should have edit access to an organization library, contact the administrator and request the appropriate access to the library.
- Then select one of the displayed options



# Manage Libraries

Add new libraries.

Library Administration

Show Guidance

Highlander Institute ( Organization )

Library

Highlander Institute ( Organization )

Refresh Libraries List

Show All Org. Libraries

Show All User Libraries

Library Options

New Library

My Library Memberships

Edit Library

Library Members

Library Invitations

Approve/Reject Pending Resources

Add new organization library

Title

Library Type

Organization

Organization

Finance STEM Learning Exchange

Description

Public Access Level

None

Organization Access Level

None

Allow Request to Join Library

Library Image

You can upload an image to represent the library.

Select an image for the library

Choose File

No file chosen

History

Save

See our library memberships and remove them.

Library Administration

Show Guidance

Highlander Institute ( Organization )

Library

Highlander Institute ( Organization )

Refresh Libraries List

Show All Org. Libraries

Show All User Libraries

Library Options

New Library

My Library Memberships

Edit Library

Library Members

Library Invitations

Approve/Reject Pending Resources

Members

Member Type

All

Search

Page Size

25

Remove Library	Member/Organization	Member Type	Library Org. Association	Last Updated
<a href="#">Remove Abraham Lincoln</a>	Jeanne Kitchens SIUC CWD	Administrator	Employee	7/29/2015
<a href="#">Remove Adult Education</a>	Jeanne Kitchens SIUC CWD	Administrator	Administration	4/11/2015
<a href="#">Remove Agriculture, Food, and Natural Resources STEM Learning Exchange Library</a>	Jeanne Kitchens SIUC CWD	Curator		8/27/2014
<a href="#">Remove An Example of a Personal Library</a>	Jeanne Kitchens SIUC CWD	Administrator		2/5/2014
<a href="#">Remove Calumet Public School District 132</a>	Jeanne Kitchens SIUC CWD	Administrator		8/27/2014
<a href="#">Remove Discover Manufacturing Library</a>	Jeanne Kitchens SIUC CWD	Administrator	Administration	9/29/2014
<a href="#">Remove Finance Learning Exchange Library</a>	Jeanne Kitchens SIUC CWD	Curator	Contractor	9/10/2014
<a href="#">Remove Financial Literacy for Education Success</a>	Jeanne Kitchens SIUC CWD	Administrator	Administration	7/21/2015
<a href="#">Remove Health Sciences</a>	Jeanne Kitchens SIUC CWD	Administrator	Administration	4/21/2014
<a href="#">Remove Highlander Institute</a>	Jeanne Kitchens SIUC CWD	Administrator		7/21/2015
<a href="#">Remove Illinois State Board of Education (ISBE)</a>	Jeanne Kitchens SIUC CWD	Administrator	Administration	10/23/2014
<a href="#">Remove Illinois workNet</a>	Jeanne Kitchens SIUC CWD	Administrator	Administration	3/24/2014
<a href="#">Remove Lacey Pollock</a>	Jeanne Kitchens SIUC CWD	Administrator		2/5/2014
<a href="#">Remove Nate Test's Library</a>	Jeanne Kitchens SIUC CWD	Administrator		2/5/2014
<a href="#">Remove Open Educational Resources</a>	Jeanne Kitchens SIUC CWD	Administrator		2/5/2014
<a href="#">Remove Professional Library</a>	Jeanne Kitchens SIUC CWD	Administrator		2/5/2014
<a href="#">Remove Research &amp; Development STEM Library</a>	Jeanne Kitchens SIUC CWD	Administrator		2/5/2014
<a href="#">Remove School District Sample Library</a>	Jeanne Kitchens SIUC CWD	Administrator		2/5/2014
<a href="#">Remove SIUC IOER Library</a>	Jeanne Kitchens SIUC CWD	Administrator	Employee	10/24/2014
<a href="#">Remove Tim Farquer</a>	Jeanne Kitchens SIUC CWD	Administrator		2/5/2014



# Manage Libraries

Edit libraries.

**Library Administration**

**Show Guidance**

**Highlander Institute ( Organization )**

**Library**  
Highlander Institute ( Organization )  
[Refresh Libraries List](#)  
[Show All Org. Libraries](#)  
[Show All User Libraries](#)

**Library Options**  
[New Library](#)  
[My Library Memberships](#)  
[Edit Library](#)  
[Library Members](#)  
[Library Invitations](#)  
[Approve/Reject Pending Resources](#)

**Update Library: Highlander Institute**

**Title** Highlander Institute  
[View Library](#)

**Library Type** Organization

**Organization** Highlander Institute

**Description** Library for Highlander Institute (Rhode Island)

**Public Access Level** None

**Organization Access Level** Read Only

**Allow Request to Join Library** ☒ Yes ☐ No

**Library Image**

Select an image for the library  
[Choose File](#) No file chosen

**History** Created: 7/21/2015 - Jerome Grimmer  
Last Updated: 7/21/2015 - Jerome Grimmer

[Save](#) [Delete](#)

See and remove library members.

**Library Administration**

**Show Guidance**

**Highlander Institute ( Organization )**

**Library**  
Highlander Institute ( Organization )  
[Refresh Libraries List](#)  
[Show All Org. Libraries](#)  
[Show All User Libraries](#)

**Library Options**  
[New Library](#)  
[My Library Memberships](#)  
[Edit Library](#)  
[Library Members](#)  
[Library Invitations](#)  
[Approve/Reject Pending Resources](#)

**Members**  
[Show Pending Members](#)

**Member Type** All  
[Search](#)

Page Size 25

	Remove	Member/Organization	Member Type	Library Org. Association	Last Updated
<a href="#">Edit</a>	<a href="#">Remove</a>	Jerome Grimmer SIUC CWD	Administrator	Administration	7/21/2015
<a href="#">Edit</a>	<a href="#">Remove</a>	Jeanne Kitchens SIUC CWD	Administrator		7/21/2015
<a href="#">Edit</a>	<a href="#">Remove</a>	Shawn Rubin Highlander Institute	Administrator	Administration	7/21/2015





# Manage Libraries

Send library membership invitations.

**Library Administration**

[Show Guidance](#)

Highlander Institute ( Organization )

**Library**  
Highlander Institute ( Organization )  
[Refresh Libraries List](#)  
[Show All Org. Libraries](#)  
[Show All User Libraries](#)

**Invitations**  
Show/Hide Instructions

Email   
Member Type Reader

**Library Options**  
[New Library](#)  
[My Library Memberships](#)  
[Edit Library](#)  
[Library Members](#)  
[Library Invitations](#)  
[Approve/Reject Pending Resources](#)

Approve or reject pending resources.

**Library Administration**

[Show Guidance](#)

Highlander Institute ( Organization )

**Library**  
Highlander Institute ( Organization )  
[Refresh Libraries List](#)  
[Show All Org. Libraries](#)  
[Show All User Libraries](#)

**Approve or Reject Pending Resources**

**Library Options**  
[New Library](#)  
[My Library Memberships](#)  
[Edit Library](#)  
[Library Members](#)  
[Library Invitations](#)  
[Approve/Reject Pending Resources](#)



# Create and Manage Learning Lists

Learning Lists are the best way to group and organize educational resources that need to be shown as having a direct relationship. The example below is a complete curriculum.

Any Learning List can include:

- documents (several types of files)
- web pages
- learning standards/competencies
- Levels or branches that show a hierarchical organization with descriptions and instructions.

**ISBE Grade 8 Model Math Curriculum**

The curriculum units were created so districts may choose to adopt or adapt the models in lieu of developing their own mathematics curriculum. All of the unit outlines were developed in accordance with the information from the November 2012 PARCC Model Content Frameworks. Each middle school grade level and high school course contains a sequence of units designed to address all standards for that level in a cohesive manner.

For each grade level and Math 1, Math 2, and Math 3 there is a scope and sequence. The scope and sequence list the unit, core standards, supporting standards and the approximate time frame.

Each grade K-8 and high school integrated math course contains a sequence of units designed to address all standards for that level in a cohesive manner. They are aligned to the PARCC assessment sequence as provided in the PARCC Evidence Tables.

**Aligned Standards**

Major	Supporting	Additional
CCSS.Math.Content.8.EE.A.1	CCSS.Math.Content.8.EE.B.6	
CCSS.Math.Content.8.EE.A.2	CCSS.Math.Content.8.F.B.4	
CCSS.Math.Content.8.NS.A.2	CCSS.Math.Content.8.F.A.2	
CCSS.Math.Content.8.NS.A.1	CCSS.Math.Content.8.F.B.5	
CCSS.Math.Content.8.EE.A.3	CCSS.Math.Content.8.F.A.3	
CCSS.Math.Content.8.EE.A.4	CCSS.Math.Content.8.F.A.1	
CCSS.Math.Content.8.EE.C.7a	CCSS.Math.Content.8.EE.C.8	
CCSS.Math.Content.8.EE.C.7b	CCSS.Math.Content.8.G.B.6	
CCSS.Math.Content.8.EE.C.7	CCSS.Math.Content.8.G.B.7	
CCSS.Math.Content.8.G.A.2	CCSS.Math.Content.8.G.B.8	
CCSS.Math.Content.8.G.A.3	CCSS.Math.Content.8.SP.A.1	
CCSS.Math.Content.8.G.A.4	CCSS.Math.Content.8.SP.A.2	
CCSS.Math.Content.8.G.A.5	CCSS.Math.Content.8.SP.A.3	
CCSS.Math.Content.8.EE.B.5	CCSS.Math.Content.8.SP.A.4	



# About Learning Lists

Select the Learning List Menu to see:

- All levels/branches
- Help & Info
- Timeline & Follow Updates
- Activity & Statistics
- Embed Widget
- Like & Comment

ISBE Grade 8 Model Math Curriculum

Learning List Menu

Learning List Map

Help & Info

Timeline & Follow Updates

Activity & Statistics

Embed Widget

Like & Comment

ISBE Grade 8 Model Math Curriculum

You are Here

- Scope and Sequence
- Family Letter
- Unit 1 - Real Number and Exponents
  - Unit 1 Family Letter
  - Assessments
  - Lesson 1 of 3
  - Lesson 2 of 3
  - Lesson 3 of 3
- Unit 2 - Expressions & Equations
  - Assessments
  - Unit 2 - Lessons
  - Unit 2 - Documents
- Unit 3 - Congruence & Similarity
  - Assessments
  - Lesson 1
- Unit 4 - Functions
  - Assessments
  - Unit 4 - Lesson 2
  - Unit 4 - Lesson 3
  - Unit 4 - Lesson 4
- Unit 5 - Linear Relationships
  - Assessments
  - Lesson 1 of 4
- Unit 6 - Pythagorean Theorem
  - Assessments
  - Lesson 1 of 3
- Unit 7 - Volume
- Unit 8 - Patterns and Bivariate Data



# About Learning Lists

Select the Learning List Menu to see:

- All levels/branches – Can navigate directly to any level.
- Help & Info – Explains Learning Lists.
- Timeline & Follow Updates – Daily or weekly email or timeline.
- Activity & Statistics – Views and downloads at all levels.
- Embed Widget – Copy/paste code snippet into any website.
- Like & Comment – Like and enter feedback.





# Create and Manage Learning Lists

Two routes to create Learning Lists, first log in:

1. From My Dashboard, select Resources I Created, at the top of the page select Create a New Learning List.



2. From main menu select Share and then Create Learning Lists.

**My Resources**

©Author View Approver View

[Create a New Educational Resource](#) [Create a New Learning List Resource](#)

Date Filters

Date last updated:

- ☐ Last 7 days
- ☐ Last 30 days
- ☒ Last 6 months
- ☐ All

Created By

- ☒ Created By Me
- ☐ My Organization
- ☐ Shared with Me
- ☐ All

Content Type

- ☐ Content
- ☐ Document
- ☐ Learning List
- ☐ Learning List Lesson
- ☐ Learning List Module
- ☐ URL

Search in Resources...

Created By Me Modified > 2015-01-31

Page Size 25

Title/Description	Privilege	Status	Author	Organization	Updated	PartnerList
<b>A New Starting Point for Illinois Public Education: Teaching &amp; Learning in a Common Core Era</b> The new Illinois Learning Standards make clear what students must know and be able to do at a time when college and career readiness matters more than ever. But if we raise the bar for students, then we need better ways to answer the question that every parent asks: How is my child doing? Document	Anyone can access, including students	Published	Jeanne Kitchens	SIUCWD	Jul 21, 2015	
<b>A STRONGER ILLINOIS through HIGHER EDUCATION</b> In Illinois, 41.7 percent of the state's 6.9 million working-age adults (25-64 years old) hold a two- or four-year college degree, according to 2011 Census data. Illinois' attainment rate is increasing slowly; last year, the rate was 41.3 percent. Also, Illinois' rate of higher education attainment is above the national average. This year, the percentage of Americans between age 25 and 64 who hold a two- or four-year degree is 38.7 percent. This rate is						

**Contribute Open Education Resources!**

There are a few ways to add your Resources to the IOER Repository. Take a look:

- Quick Tag**  
Submit a webpage or a file that is already hosted online, tag it with basic information, and enhance your tags later.  
[Tag Now →](#)
- Quick Upload**  
Upload a file, tag it with basic information, and enhance your tags later.  
[Upload Now →](#)
- Create a Learning List**  
Group related resources and files together. Works for small lessons, but is ideal for full curricula, and everything in between.  
[Go to Learning List Builder →](#)
- Create a New Resource**  
Easily create a simple webpage and attach multiple files to it with this tool.  
[Go to Authoring Tool →](#)
- Tag an Online Resource**  
Want to thoroughly tag a website or a file that's already hosted online? Start here.  
[Go to Tagging Tool →](#)



# Create and Manage Learning Lists

All users can create or manage Learning Lists by logging in and selecting



- Select Resources I Created.

The screenshot shows a user dashboard for Jeanne Kitchens. The top section is titled "Jeanne Kitchens's Dashboard". Below this, there's a profile section for Jeanne Kitchens, SIUC CWD Associate Director, with a link to "Update My Profile". The main content area is divided into several sections:

- Recent Resources from My Library:** A row of resource cards with titles like "P21 Partnership for 21st Century Learning", "Illinois workNet Training Programs", "Galxyz", "Building the First Transcontinental", "Making Assessments Work: Supporting", and "Making Work S".
- Libraries where I am a Member:** A row of library cards with titles like "Abraham Lincoln", "Adult Education", "AGRICULTURE FOOD & NATURAL RESOURCES", "An Example of a Personal Library", "Calumet Public School District 132", and "Discover Manufacturing".
- Resources I Created or Tagged:** A row of resource cards with titles like "Illinois Public Agenda for College and", "A STRONGER ILLINOIS through HIGHER", "College Changes Everything", "Illinois P-20 Council", "Illinois Community College Board Studies", and "Reading Today's".
- Libraries I am Following:** A row of library cards with titles like "Adult Education", "AGRICULTURE FOOD & NATURAL RESOURCES", "Chelsea Jones", "Discover Manufacturing", "Energy Learning Exchange Library", and "Erin Pa".

On the left side of the dashboard, there's a "My Stuff" menu with options: "Resources I Created" (highlighted with a red box), "Libraries I Follow", "My IDER Timeline", "Organization Administration", and "Library Administration".



# Create and Manage Learning Lists

From My Resources:

- Create a new Learning List
- Use any of the filtering options to see existing Learning Lists:
  - Date Filters
  - Created By
  - Content Type

Select to Edit or click on the link to see the public view.

**My Resources**

Author View Approver View

[Create a New Educational Resource](#) [Create a New Learning List Resource](#)

Search in Resources...

Content that has been shared with me Learning List

Page Size: 25

Title/Description	Privilege	Status	Author	Organization	Updated	PartnerList
<a href="#">Employment 101</a> If you need help with setting your employment goals or figuring out how you can reach them, Employment 101 is the tool for you. Learning List	Anyone can access, including students	Published	Scarlett VanStechleman		Dec 10, 2014	2,29
<a href="#">HSLE - Health Science Curriculum</a> A high school health science curriculum must be engaging and rigorous, developing both the motivation and skill for a career in health sciences for learners at all levels. This curriculum uses problem-based and project-based learning in order to develop scientific skills, health literacy, and non-cognitive skills relevant to a career in any health science field. Scholars will become motivated and prepared to enter college, technical training, and professional or graduate studies with the mindsets and awareness necessary to affect positive changes in the health of communities of need. Learning List	Anyone can access, including students	Published	Kate Meixner	Health Science STEM Learning Exchange	Jun 04, 2014	2,22,29,303
<a href="#">ISBE Grade 1 Model Math Curriculum</a> ISBE Grade 1 Model Math Curriculum Learning List	Anyone can access, including students	Published	Scarlett VanStechleman	SIUC CWD	Apr 12, 2015	2,22,29





# Create and Manage Learning Lists

Either way, leads to the same Learning List Builder.

Click the Show/Hide Help button.

IOER Learning List Editor

Learning List Navigation

- ISBE Grade 8 Model Math Curriculum
  - Scope and Sequence
  - Family Letter
  - Unit 1 - Real Number and Exponents
    - Unit 1 Family Letter
    - Assessments
    - Lesson 1 of 3
    - Lesson 2 of 3
    - Lesson 3 of 3
  - Unit 2 - Expressions & Equations
    - Assessments
    - Unit 2 - Lessons
    - Unit 2 - Documents
  - Unit 3 - Congruence & Similarity
    - Assessments
    - Lesson 1
  - Unit 4 - Functions
    - Assessments
    - Unit 4 - Lesson 2
    - Unit 4 - Lesson 3
    - Unit 4 - Lesson 4
  - Unit 5 - Linear Relationships
    - Assessments
    - Lesson 1 of 4
  - Unit 6 - Pythagorean Theorem
    - Assessments
    - Lesson 1 of 3
  - Unit 7 - Volume
  - Unit 8 - Patterns and Bivariate Data

Level Information

Basic Information

ISBE Grade 8 Model Math Curriculum

Approximate timeframe to complete

Anyone can access, including students

Custom Learning List Image (will be resized to 400x300 pixels)

Browse...

Created: 9/3/2014 - Scarlett VanStechleman  
Last Updated: 10/31/2014 - Scarlett VanStechleman

IOER Learning List Editor

Learning List Editor Help & Guidance

Select a topic...

Welcome to the IOER Learning List Editor. This tool makes it easy to build a hierarchical list of related information and resources. It is suitable for projects as small as a lesson that only needs a few attachments, or an entire school year's curriculum. The process overall is easy:

1. Create a Level
2. Add Attachments
3. Add Learning Standards
4. Add or remove child Levels at levels below the top level
5. Publish your Learning List

How to Create Learning Lists

<http://oer.org/learning>

July 2015

1 of 15

IOER Learning List Editor

Learning List Navigation

- ISBE Grade 8 Model Math Curriculum
  - Scope and Sequence
  - Family Letter
  - Unit 1 - Real Number and Exponents
    - Unit 1 Family Letter
    - Assessments
    - Lesson 1 of 3
    - Lesson 2 of 3
    - Lesson 3 of 3
  - Unit 2 - Expressions & Equations
    - Assessments
    - Unit 2 - Lessons
    - Unit 2 - Documents
  - Unit 3 - Congruence & Similarity
    - Assessments
    - Lesson 1
  - Unit 4 - Functions
    - Assessments
    - Unit 4 - Lesson 2
    - Unit 4 - Lesson 3
    - Unit 4 - Lesson 4
  - Unit 5 - Linear Relationships
    - Assessments
    - Lesson 1 of 4

Level Information

Basic Information

ISBE Grade 8 Model Math Curriculum

Approximate timeframe to complete

Anyone can access, including students

Custom Learning List Image (will be resized to 400x300 pixels)

Browse...

Created: 9/3/2014 - Scarlett VanStechleman  
Last Updated: 10/31/2014 - Scarlett VanStechleman





# Create and Manage Learning Lists

To invite users:

1. Enter the email address of the person you want to invite.
2. Select the role you want this person to have when they join:
  - Reader – Has read-only access can't update anything but they could see a learning list that is set to private.
  - Collaborator – Can update and add content.
  - Editor – Can add, delete and manage content and members as editor, collaborator, or reader.
  - Administrator – Can manage and control all users, settings, and content and members.
3. Optionally, add a message to send along with the invitation.

The screenshot displays the 'IOER Learning List Editor' interface. On the left is a 'Learning List Navigation' sidebar with a tree view of content including 'ISBE Grade 8 Model Math Curriculum' and various units and lessons. The main area is titled 'User Management' and contains two tabs: 'Invite Users' (active) and 'Current Users'. Under 'Invite Users', there is a form for 'Invite New User' with fields for 'Email Address', 'Select Role' (a dropdown menu currently showing 'Reader'), and 'Message to User'. A 'Send Invite' button is at the bottom of the form. To the right of the form is a 'To invite a user...' section with three numbered instructions: 1. Enter the email address of the person you want to invite, 2. Select the role you want this person to have when they join, and 3. Optionally, add a message to send along with the invitation. The top right of the interface has a 'Show/Hide Help' button.



# Create Learning Lists

This tool makes it easy to build a hierarchical list of related information and resources. It is suitable for projects as small as a lesson that only needs a few attachments and/or web page links, or an entire school year's curriculum.

Steps:

- Create Levels.
- Add Attachments and/or Web Pages.
- Optionally, add Learning Standards.
- Add or remove child Levels at levels below the top level.
- Update the List's Time Line to get followers updated.
- Publish your Learning List.

The screenshot shows the IOER Learning List Editor interface. At the top, there's a dark grey header with the title "IOER Learning List Editor" and an orange button labeled "Show/Hide Help". Below the header is a teal bar with the text "Learning List Editor Help & Guidance". The main content area has a dropdown menu labeled "Select a topic...". Below the dropdown is a welcome message: "Welcome to the IOER Learning List Editor. This tool makes it easy to build a hierarchical list of related information and resources. It is suitable for projects as small as a lesson that only needs a few attachments, or an entire school year's curriculum. The process overall is easy:". To the right of the text is a video player showing a presentation titled "How to Create Learning Lists" with the IOER logo and the URL "http://oerlib.org" and the date "July 2015". Below the video player is a list of steps: 1. Create a [Level](#), 2. Add [Attachments](#), 3. Add [Learning Standards](#), 4. Add or remove [child Levels](#) at levels below the top level, 5. [Publish your Learning List](#). At the bottom, there's a teal bar with the text "Learning List Navigation" and a dropdown menu showing "ISBE Grade 8 Model Math Curriculum". To the right of the navigation bar are two tabs: "Level Properties" and "Attachments". Below the tabs is a teal bar with the text "Level Information".



# Create Learning Lists – Define Levels

- Levels are the building blocks of a Learning List. Each level represents a concrete unit of information that may be aligned to standards and may have one or more attachments that help define it or help others make use of it. You can think of levels like folders on your computer--You can add files to them, and create more folders inside them. Levels let you add attachments or other online resources, and create child levels underneath them. This enables a hierarchical structure like a curriculum, just as you might setup a tree of folders and subfolders, or an indented list in an outline.
- Use the navigation list on the left to create, rearrange, delete, and navigate between levels as you build your Learning List. Just as a table of contents defines the organization of chapters in a book (while the chapters themselves contain the actual information), the navigation list defines the organization of levels in a Learning List, while the levels themselves contain the information.
- A finished Learning List's structure might resemble something like this Curriculum:
- My Math Curriculum
  - Module 1
    - Unit 1
    - Unit 2
      - Lesson 1
      - Lesson 2
    - Unit 3
      - Lesson 1
      - Lesson 2
  - Module 2
  - Module 3

The screenshot displays the OER Learning List interface. On the left, a 'Learning List Navigation' sidebar shows a hierarchical tree structure for the 'ISBE Grade 8 Model Math Curriculum'. The tree includes 'Scope and Sequence', 'Family Letter', and several units with their respective lessons and assessments. On the right, the 'Level Properties' tab is active, showing 'Level Information' for the selected level. It includes fields for the level name, a description, an approximate timeframe, and access permissions. A large circular icon with an upward arrow indicates where to upload a custom learning list image. At the bottom, there are buttons for 'Save Changes', 'View Learning List Tags', 'Preview this Level', and 'Add Standards...'. The interface also shows creation and update dates at the bottom right.



# Create Learning Lists – Add Attachments and Links

- Attachments are files or references that can be associated directly with a level. For example, imagine you have a level that represents a single lesson for your class. That lesson requires a page of excerpts from a text, a worksheet, and a quiz. You would add all three as attachments to that level, and select a more restrictive access level for the quiz so students can't find it.
- When you or others are viewing your finished Learning List, you have the option to automatically display one attachment from each level. To do so, just mark the document as "featured." They will also see all attachments and links at each level based on the order you want them to be seen.
- Webpage links can also be included and are seen by users with the attachments.

The screenshot displays the 'Attachments' tab in the OER Commons interface. On the left, the 'Learning List Navigation' sidebar shows a tree structure of content. The 'Assessments' section is highlighted. The main area on the right is titled 'Attachments' and contains an 'Attach an Attachment' form. This form has a 'Title' field, two radio buttons for 'Choose File' (selected) and 'Webpage URL', and a dropdown menu for access permissions set to 'Anyone can access, including students'. There is a checkbox for 'Feature this item on the level's main page' and a 'Save Attachment' button. Below the form, the 'Current Attachments' section lists three items: 'Unit 1 Assessment Plan' (marked as 'Featured'), 'Prior Knowledge Pre-Test', and 'Rational and Irrational Identification Assessment'. Each item has a 'View Attachment...' link, a 'Select' button, and a 'Delete' button.

**Learning List Navigation**

- ISBE Grade 8 Model Math Curriculum
  - Scope and Sequence
  - Family Letter
- Unit 1 - Real Number and Exponents
  - Unit 1 Family Letter
- Assessments**
  - Lesson 1 of 3
  - Lesson 2 of 3
  - Lesson 3 of 3
- Unit 2 - Expressions & Equations
  - Assessments
  - Unit 2 - Lessons
  - Unit 2 - Documents
- Unit 3 - Congruence & Similarity
  - Assessments
  - Lesson 1
- Unit 4- Functions
  - Assessments
  - Unit 4 - Lesson 2
  - Unit 4 - Lesson 3
  - Unit 4 - Lesson 4
- Unit 5 - Linear Relationships
  - Assessments
  - Lesson 1 of 4
- Unit 6 - Pythagorean Theorem

**Attachments**

**Attach an Attachment**

Title

☒ Choose File No file chosen

☐ Webpage URL

Anyone can access, including students

☐ Feature this item on the level's main page

**Save Attachment**

**Current Attachments**

Attachment	Access	Standards	Actions
Unit 1 Assessment Plan	Only staff of an Isle Approved Organization	Aligned to 0 standards.	<b>Featured</b> <a href="#">View Attachment...</a> <b>Select</b> <b>Delete</b>
Prior Knowledge Pre-Test	Only staff of an Isle Approved Organization	Aligned to 2 standards.	<a href="#">View Attachment...</a> <b>Select</b> <b>Delete</b>
Rational and Irrational Identification Assessment	Only staff of an Isle Approved Organization	Aligned to 1 standard.	<a href="#">View Attachment...</a> <b>Select</b> <b>Delete</b>



# Create Learning Lists – Learning Standards

Each level can be aligned to one or more Learning Standards. Each level's attachments can also be individually aligned to Learning Standards. You won't see it in this editor, but when you or someone else views your Learning List, the Standards from levels and attachments below which ever level is being viewed will "bubble up" and be visible as being a part of that level. This means that if you create a curriculum and align individual pieces of it to standards, someone else will be able to see all of the standards that the curriculum aligns to by simply visiting the top level.

You should align a **level** to a standard if the entire level as a whole is appropriate for that standard; if an individual **attachment**, on its own, meets the criteria below, align that attachment to the standard instead.

Learning Standards have one of four types of alignments:

- General Alignment
- Assessment.
- Teaching Alignment
- Requirement Alignment
- 

Following the PARCC Learning Standards model, the standard alignments can also be ranked by how strongly the level or attachment meets the above alignment:

- Major
- Supporting
- Additional

The screenshot displays the 'Standards Browser' interface. On the left, a sidebar lists various standards categories including K-12 Education, Adult Education, and National Standards. The main area shows a detailed view of the 'ISBE Grade 8 Model Math Curriculum'. This view includes a 'Learning List Menu' and a table of 'Aligned Standards' categorized by Major, Supporting, and Additional alignment. The 'Major Standards' table lists CCSS.Math.Content.8.EE.A.1 through CCSS.Math.Content.8.EE.B.5. The 'Supporting' table lists CCSS.Math.Content.8.EE.B.6 through CCSS.Math.Content.8.SP.A.4. The 'Additional' table is currently empty. To the right of the standards table, there is a section titled 'Explore Content' with links to 'Deeper Content', 'Scope and Sequence', 'Family Letter', and 'Unit 1 - Real Number and Exponents'. Below this, there are sections for 'Unit 2 - Expressions & Equations', 'Unit 3 - Congruence & Similarity', 'Unit 4 - Functions', 'Unit 5 - Linear Relationships', 'Unit 6 - Pythagorean Theorem', 'Unit 7 - Volume', and 'Unit 8 - Patterns and Bivariate Data'. Each unit section provides a brief description of the content and a link to the 'Curriculum Menu'.

As standards are added, they'll "bubble up" automatically for users to see.



# Create Learning Lists – Learning Standards

Learning Standards have one of four types of alignments:

1. General Alignment - "This level/attachment aligns to this standard"  
This is the default alignment, suitable for when a level/attachment is associated with the standard, but not exclusively or distinctly in one of the ways below.
2. Assessment Alignment - "This level/attachment assesses this standard"  
This alignment is suitable for levels/attachments that contain assessments (or for attachments that *are assessments*) that test a student's ability to meet the standard.
3. Teaching Alignment - "This level/attachment teaches this standard"  
This alignment is suitable for levels/attachments intended to help students learn the standard.
4. Requirement Alignment - "This level/attachment requires this standard"  
This alignment is suitable for levels/attachments that assume a student already knows and/or meets the standard.

Following the PARCC Learning Standards model, the standard alignments can also be ranked by how strongly the level or attachment meets the above alignment: Major, Supporting, and Additional



# Create Learning Lists – Learning Standards

Following PARCC, learning standards are shown:

- Green indicates the major work in the grade.
- Blue indicates supporting content.
- Yellow denotes additional content.
- Major content identifies where the majority of instructional time and focus should be. PARCC has said that at least 70% of the assessment will focus on the major content clusters.
- Supporting standards are designed to strengthen the areas of major emphasis. Connections of supporting to the major clusters are provided.
- Additional are those standards that do not connect tightly or explicitly to the major work.

Aligned Standards		Expand All
Major	Supporting	Additional
Major Standards		
CCSS.Math.Content.8.EE.A.1	CCSS.Math.Content.8.EE.B.6	
CCSS.Math.Content.8.EE.A.2	CCSS.Math.Content.8.F.B.4	
CCSS.Math.Content.8.NS.A.2	CCSS.Math.Content.8.F.A.2	
CCSS.Math.Content.8.NS.A.1	CCSS.Math.Content.8.F.B.5	
CCSS.Math.Content.8.EE.A.3	CCSS.Math.Content.8.F.A.3	
CCSS.Math.Content.8.EE.A.4	CCSS.Math.Content.8.F.A.1	
CCSS.Math.Content.8.EE.C.7a	CCSS.Math.Content.8.EE.C.8	
CCSS.Math.Content.8.EE.C.7b	CCSS.Math.Content.8.G.B.6	
CCSS.Math.Content.8.EE.C.7	CCSS.Math.Content.8.G.B.7	
CCSS.Math.Content.8.G.A.2	CCSS.Math.Content.8.G.B.8	
CCSS.Math.Content.8.G.A.3	CCSS.Math.Content.8.SP.A.1	
CCSS.Math.Content.8.G.A.4	CCSS.Math.Content.8.SP.A.2	
CCSS.Math.Content.8.G.A.5	CCSS.Math.Content.8.SP.A.3	
CCSS.Math.Content.8.EE.B.5	CCSS.Math.Content.8.SP.A.4	





# Create Learning Lists – Update Timeline

As you publish a new Learning List or any updates to existing Learning Lists, be sure to post information to the Learning List's Timeline.

- The Timeline is followed by users who may be using your Learning List and need to be made aware of updates such as adding, removing or changing levels, attachments, web page links, or learning standards.
- Users “Follow” Learning Lists by selecting to receive daily or weekly updates or within their IOER timeline. Users are only emailed updates as they occur.

The screenshot displays the IOER Learning List Editor interface. On the left, the 'Learning List Navigation' pane shows a tree structure for the 'ISBE Grade 8 Model Math Curriculum', including 'Scope and Sequence', 'Family Letter', and various units and lessons. The main area is titled 'Learning List News' and contains two sections: 'Add/Update News Item' and 'Manage News Items'. The 'Add/Update News Item' section has a text area for creating a new news item, with 'Save' and 'Cancel' buttons. The 'Manage News Items' section lists existing news items with their dates and content, each with an 'Edit' button. The news items include updates on the 6/18/2015, 10/30/2014, and 10/29/2014.





# Create Learning Lists – Publish

When your Learning List is finished, visit the top level. A single click of the Publish button will automatically:

- Make the Learning List publicly visible (access will still be determined by the access options you selected for each level and attachment).
- Enable the Learning List to be added to IOER Libraries.
- Publish information about the Learning List to the national [Learning Registry](#) so others from around the world can find it.

**Publish Learning List**

**Preview this Level**

**Add Standards...**



# Tag and Upload Resources on Behalf of Organizations


Users can share tagged and uploaded resources:

- As individuals
- On behalf of an organization

The organization's administrators determine the role of members. Members with appropriate roles can tag and upload resources on behalf of the organization.

### Contribute Open Education Resources!


There are a few ways to add your Resources to the IOER Repository.  
Take a look:



#### Quick Tag

Submit a webpage or a file that is already hosted online, tag it with basic information, and enhance your tags later.


[Tag Now →](#)



#### Quick Upload

Upload a file, tag it with basic information, and enhance your tags later.


[Upload Now →](#)



#### Create a Learning List

Group related resources and files together. Works for small lessons, but is ideal for full curricula, and everything in between.


[Go to Learning List Builder →](#)



#### Create a New Resource

Easily create a simple webpage and attach multiple files to it with this tool.

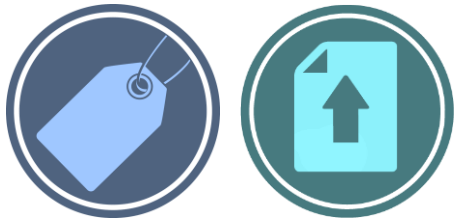
[Go to Authoring Tool →](#)



#### Tag an Online Resource

Want to thoroughly tag a website or a file that's already hosted online? Start here.

[Go to Tagging Tool →](#)



# Tag and Upload Resources on Behalf of Organizations

Users can share tagged and uploaded resources:

- As individuals
- On behalf of an organization

An organization's administrators determine members who can tag or upload files on behalf of the organization.

**Organization** *You can tag this Resource on behalf of your Organization*

**None (not tagging on behalf of an organization)**

Finance STEM Learning Exchange

Health Science STEM Learning Exchange

Illinois State Board of Education (ISBE)

Illinois workNet

Manufacturing STEM Learning Exchange

P-20 Finance

SIUC CWD

**Resource Tagger** Testing Mode

**1. The Resource**

First, provide a URL to the Resource.

- If the Resource is a web page, just paste its URL into the box to the right.
- If the Resource is a file online that you can link to, paste the URL to the file in the box to the right. Make sure it is publicly accessible.
- If the Resource is a file that does not exist online in a publicly-accessible location, use the "Upload a File" option to the right and click the Upload button. We'll host the file and provide the URL for you.
- You may upload most file types (up to 25MB) except for executables and other potentially dangerous files. All files uploaded are subject to a virus scan.
- Once you **publish** a file, you may update the file, but **only** if the replacement has the same name and extension.

**Tag a URL** **Upload a File**

**Resource URL (required)** *Direct URL to the Resource*

<http://>

**2. Basic Information**

**Resource Title (required)** *The full title of the Resource*

**Description (required)** *A good description of the Resource*

**Keywords (required)** *Keywords help others find the Resource*

Add keywords (or phrases) by typing them one at a time below and pressing **Enter** after each word or phrase.

Type a keyword or phrase and press Enter

**Usage Rights (required)** *Restrictions on using, altering, and/or republishing the Resource*

No Strings Attached  
Creative Commons Attribution 3.0

**IOER Access Limitations** *Who can access this Resource?*

If you select "Anyone can access", the Resource will be published to the Learning Registry and freely available for anyone to access. If you need to restrict access to the Resource (e.g., for tests and answer keys), select the group of users that will be allowed to see it.

Anyone can access, including students

**Library and Collection** *You can automatically add this Resource to a Collection in your Library*

Select a Library

Select a Collection...

**Organization** *You can tag this Resource on behalf of your Organization*

None (not tagging on behalf of an organization)

**Learning Standards** *Learning Standards to which the Resource aligns*

Select a Standard Body... Select a Grade Level... Select a Domain...

**3. Tags**

**K-12 Subject**

☐ Arts  
☐ Career Development  
☐ English Language Arts

**Career Cluster**

☐ Agriculture, Food, and Natural Resources  
☐ Architecture and Construction  
☐ Energy

**Grade Level**

☐ Pre-Kindergarten  
☐ Kindergarten  
☐ Grade 1

1 of 5 required items completed

**Finish!**

Contact the IOER Team:

**Online contact form:** <http://www2.illinoisworknet.com/Pages/Contact-Us.aspx>

**Email:** [info@siuccwd.com](mailto:info@siuccwd.com)



Sponsored by:  
Illinois Department of Commerce and Economic Opportunity  
and Illinois State Board of Education

[Ilsharedlearning.org](http://Ilsharedlearning.org)

