

The Interview

Obj. 15.4: Maintain professionalism, composure, focus, and energy in an interview.



Writing Interview Questions

You are interviewing a candidate for a job entitled “Water Quality & Beach Safety Specialist” a position in your local community’s Department of Public Health. Make a list of ten questions you would ask the candidate interviewing for the job.

Interview Questions	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

DISCUSS

The Toughest Interview Questions

With a partner, share your lists. Then determine the top 3 most difficult questions. If you can come up with even more difficult questions, add them to the list! (*Note: Avoid questions that are difficult because they require technical knowledge; instead, aim for questions that many people typically struggle with, e.g., “What are your weaknesses?”*).

Most Difficult Questions:

1.

2.

3.



Types of Interview Questions

Visit Wikipedia’s overview of Job Interviews <http://en.wikipedia.org/wiki/Job_interview> and use the information in the section “Types of Questions” to fill out the table below.

Type	Description	Example Question(s)
Behavioral		
Situational		
Background		
Job Experience		
Puzzle		
Case		
Panel		
Stress		
Technical		
Telephone / Video		



Interview Clip Critique

Watch the clips of the mock or real interviews. In the table below, jot down positive and negative behaviors, characteristics, ways of responding, or other factors pertaining to the person being interviewed.

Positive	Negative



Mock Interviews

With a **new** partner, conduct mock interviews for the “Water Quality & Beach Safety Specialist” position in your local community’s Department of Public Health. Follow the directions below:

1. Review the questions you wrote in the Do Now. Add any additional questions.
2. Consider responses you would offer if you were being asked your own questions. You will not know the actual questions you will be asked, as in real life, but preparation is still important.
2. Determine who will be the interviewer and interviewee first (you will switch roles so you each have a chance to do both).
3. Shake hands and begin the interview. Continue “in character” until your instructor calls time.
4. Before switching roles, take a few minutes to share positive and constructive feedback.



Interview Resources Online

Find one or more resources providing helpful information about interviews online. Summarize the source and what you learned from it on a separate sheet of paper. Be sure to include the source citation (including website title, author, date, and URL)