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**IT Teacher Assessment for Early College STEM School (ECSS) Summer Internship**

**Student’s Name**:

**Teacher’s Name**:

# School: Subject(s)/content taught:

**Contact Phone**: ( ) **Best time to reach you:**

Please help identify strengths and weaknesses of the applicant so that we may best evaluate him or her for an internship placement. Your recommendations should be based upon your day-to-day impression of the students in your class.

# WORK READINESS

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| **Please rate the student on work readiness skills:** | **Needs Improvement** | **Average** | **Above Average** | **Excellent** |
| *Professional Appearance* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Punctuality* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Appropriate Language / Speaking* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Attitude* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Accountability / Integrity* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Self-Control* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Ambition / Initiative* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Feedback* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Teamwork* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Supervision* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Procedure / Rule-Following* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Problem Solving* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Written Communication Skills* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Verbal Communication Skills* |  |  |  |  |  |  |  |  |  |  |  |  |

Please elaborate on any categories rated “Needs Improvement.”

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| **Is the student pursuing one of the ECSS Pathways?*****Networking  Web Development  CS/Programming  Undecided*** ✔ |
| **Please rate the student’s skill level for: Scoring** | **Novice** | **Intermediate** | **Advanced** | **Master** |
| *Office Software (word processor, spreadsheet, presentation)* |  |  |  |  |
| *Multimedia (Dreamweaver, Wikis, graphic design, Final Cut, Flash, iMovie)* |  |  |  |  |
| *HTML, CSS, PHP, Ruby* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Java / JavaScript* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Networking* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Hardware Repair* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Operating Systems* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Other:* |  |  |  |  |  |  |  |  |  |  |  |  |
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***Additional Comments:*** Please tell us why you believe this student is a good candidate for either a Work Ready or Tech Ready internship placement.

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If the applicant is enrolled in your class, but does not attend frequently - **DO NOT** recommend them as they do not meet the attendance criteria.

Since this is the first year of the ECSS Internship Program, please keep in mind when recommending a student that the performance of the student could affect future opportunities for all other students.

*I would recommend this student for summer internship placement as a: Work Ready Intern*

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*Tech Ready Intern*

 *Would not recommend for an internship at this time*

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***Teacher Signature: Date****:*